

FOR THIRD PARTY BILLING

**New/Initial**  **Corrections (please type or print)**

## SECTION 1

### Personal Information

Provider Name (Last) (First) (MI) (Jr., Sr., etc.)		Social Security Number		Personal Phone# (internal use only)	
				Personal Email:	
Date of Birth (mm/dd/yyyy)		Place of Birth (City)		Place of Birth (State)	Place of Birth (Country)
Home Mailing Address		City		State	Zip Code
Types of Other Names Used	Other Name(s) Used:	Gender:		Are You Eligible to Work in the United States?	
<input type="checkbox"/> Professional Name <input type="checkbox"/> Other (describe) <input type="checkbox"/> Former or Maiden Name		<input type="checkbox"/> Male  <input type="checkbox"/> Female		<input type="checkbox"/> Yes <input type="checkbox"/> No	
				Other Language(s) spoken:	
				Fluent: <input type="checkbox"/> Yes <input type="checkbox"/> No	

### Practice Location Information

Type of Service Provided: <input type="checkbox"/> Primary Care Physician <input type="checkbox"/> Specialist <input type="checkbox"/> Hospitalist (sees patients in hospital only, no outpatient services) <input type="checkbox"/> Dual credential (PCP and Specialty) <input type="checkbox"/> APN <input type="checkbox"/> CNS <input type="checkbox"/> CNW <input type="checkbox"/> LAC <input type="checkbox"/> LCSW <input type="checkbox"/> LPC <input type="checkbox"/> LSAC <input type="checkbox"/> Other _____			
Physician Group Name/Practice Name		Legal Business Name <input type="checkbox"/> RowanSOM _____ <input type="checkbox"/> CARES Behavioral Health / <input type="checkbox"/> CARES Medical <input type="checkbox"/> NJISA (check applicable: <input type="checkbox"/> Geri / <input type="checkbox"/> Neuro / <input type="checkbox"/> Psych ) <input type="checkbox"/> Rowan Wellness Center (check applicable: <input type="checkbox"/> CPS <input type="checkbox"/> SHS)	
Primary Office Mailing Address <b>RowanSOM Managed Care Dept</b> <b>42 E. Laurel Road, Suite #3200</b>	City <b>Stratford</b>	State <b>NJ</b>	Zip Code <b>08084</b>
Office Street Address	City	State	Zip Code
Primary Office Telephone No.	Primary Office Fax No.		
Tax ID Number			
Expected start date _____			
Physician Group Name/Practice Name		Legal Business Name <input type="checkbox"/> RowanSOM _____ <input type="checkbox"/> CARES Behavioral Health / <input type="checkbox"/> CARES Medical <input type="checkbox"/> NJISA (check applicable: <input type="checkbox"/> Geri / <input type="checkbox"/> Neuro / <input type="checkbox"/> Psych ) <input type="checkbox"/> Rowan Wellness Center (check applicable: <input type="checkbox"/> CPS <input type="checkbox"/> SHS)	
Secondary Office Address – Street	City	State	Zip Code
Telephone No.	Fax No.		
Tax ID Number			

**If you have additional offices, please submit an attachment containing the above information and check this box:**

**License and Other Identification Numbers**

(License Information - Include all license(s) and certifications in all states where you are currently or have previously been licensed.)

Type	State(s) of Registration	Do You Currently Practice In This State?	License/Certificate Number	Expiration Date	N/A
License		<input type="checkbox"/> Yes <input type="checkbox"/> No			

**License and Other Identification Numbers**

(License Information - Include all license(s) and certifications in all states where you are currently or have previously been licensed.)

License		<input type="checkbox"/> Yes <input type="checkbox"/> No			
DEA Registration Certificate		<input type="checkbox"/> Yes <input type="checkbox"/> No			
CDS Registration Certificate		<input type="checkbox"/> Yes <input type="checkbox"/> No			
Other (CDS/DEA) (Specify)		<input type="checkbox"/> Yes <input type="checkbox"/> No			

National Provider ID (when available)	User Name and Password
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CAQH ID Number	User Name and Password
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Are you a participating Medicare Provider? <input type="checkbox"/> Yes <input type="checkbox"/> No	Medicare Provider No.	Are you a participating Medicaid Provider? <input type="checkbox"/> Yes <input type="checkbox"/> No	Medicaid Provider No.
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International Medical Graduates: Are you certified by the Educational Council for Foreign Medical Graduates (ECFMG)? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, ECFMG Number	ECFMG Issue Date
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**Education**

Undergraduate College/University	Degree	Attendance Dates (Month/Year)	
Address	City	State/Country	Zip Code

School Issuing Professional Degree (Medical, Dental, Chiropractic)	Degree	Attendance Dates (Month/Year)	
Address	City	State/Country	Zip Code

**If you have attended additional schools, please submit an attachment containing the above information and check this box:**

Post-Graduate Education <input type="checkbox"/> Internship <input type="checkbox"/> Fellowship <input type="checkbox"/> Residency <input type="checkbox"/> Teaching Appointment	Institution Name		
Address	City	State	Zip Code
Specialty	Start Date (Month/Year)	End Date (Month/Year)	
Post-Graduate Education <input type="checkbox"/> Internship <input type="checkbox"/> Fellowship <input type="checkbox"/> Residency <input type="checkbox"/> Teaching Appointment	Institution Name		
Address	City	State	Zip Code
Specialty	Start Date (Month/Year)	End Date (Month/Year)	

Post-Graduate Education <input type="checkbox"/> Internship <input type="checkbox"/> Residency	<input type="checkbox"/> Fellowship <input type="checkbox"/> Teaching Appointment	Institution Name		
Address		City	State	Zip Code
Specialty		Start Date (Month/Year)	End Date (Month/Year)	

**If you completed additional training, please submit an attachment containing the above information and check this box:**

Other Graduate Level Education for which a Degree was obtained - type of program (Psychology, Public Health, MBA, etc.)	Institution Name		
Address	City	State	Zip Code
Degree Obtained		Date of Graduation (Month/Year)	

### Professional/Medical Specialty Information

Primary Specialty	Board Certified? <input type="checkbox"/> Yes <input type="checkbox"/> No	Name of Certifying Board
Initial Certification Date	Recertification Date(s) (if applicable)	Expiration Date (if applicable)

If not Board Certified, indicate any of the following that apply:

- I have taken exam, results pending for: \_\_\_\_\_ (board)
- I am intending to sit for the Boards on: \_\_\_\_\_ (date)
- I am not planning to take the Boards. Explanation: \_\_\_\_\_

Secondary Specialty	Board Certified? <input type="checkbox"/> Yes <input type="checkbox"/> No	Name of Certifying Board
Initial Certification Date	Recert. Date(s) (if applicable)(Month/Year)	Expiration Date (if applicable) (Month/Year)

If not Board Certified, indicate any of the following that apply:

- I have taken exam, results pending for: \_\_\_\_\_ (board)
- I am intending to sit for the Boards on: \_\_\_\_\_ (date)
- I am not planning to take the Boards. Explanation: \_\_\_\_\_

List Additional Areas of Professional/Practice, Interest or Focus (HIV/AIDS, etc.):

### Certifications

If you hold the following certifications, provide expiration dates.

Basic Life Support (BLS)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Expiration Date: _____
Advanced Cardiac Life Support (ACLS)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Expiration Date: _____
Advanced Life Support in OB (ALSO)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Expiration Date: _____
Pediatric Advanced Life Support (PALS)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Expiration Date: _____
Cardio-Pulmonary Resuscitation (CPR)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Expiration Date: _____

## Hospital Affiliations and Privileges

Do you have hospital privileges? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Pending (Applied)	If you do not admit patients, what admitting arrangements do you have? Name of covering provider.
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**If you have privileges, please complete the section below. Include all hospitals where you have privileges.**

Primary Hospital where you have admitting privileges		Telephone Number	
Address	City	State	Zip Code
Full Unrestricted Privileges <input type="checkbox"/> Yes <input type="checkbox"/> No	Type of Privileges	Are Privileges Temporary? <input type="checkbox"/> Yes <input type="checkbox"/> No	Of the total admissions to all hospitals in the past year, what percentage is to this specific hospital?
Other Hospital where you have privileges		Telephone Number	
Address	City	State	Zip Code
Full Unrestricted Privileges <input type="checkbox"/> Yes <input type="checkbox"/> No	Type of Privileges	Are Privileges Temporary? <input type="checkbox"/> Yes <input type="checkbox"/> No	Of the total admissions to all hospitals in the past year, what percentage is to this specific hospital?

*If you have additional hospital affiliations, please submit an attachment containing the above information and check this box:*

**List all other hospitals where you have or are applying for privileges.**

Hospital Name (Secondary)		Dates of Affiliation (Month/Year)	
Address	City	State	Zip Code
Hospital Name (Tertiary)		Dates of Affiliation (Month/Year)	
Address	City	State	Zip Code

*If you have additional hospital affiliations, please submit an attachment containing the above information and check this box:*

## References

**Please provide three professional references that are not partners in your own group practice and are not relatives.**

Name & Phone Number	Street Address City, State, Zip Code

**Work History**

**Include chronological work history since completion of training.**

Practice/Employer Name		Start Date/End Date (Month/Year)	
Address	City	State	Zip Code
Practice/Employer Name		Start Date/End Date (Month/Year)	
Address	City	State	Zip Code
Practice/Employer Name		Start Date/End Date (Month/Year)	
Address	City	State	Zip Code
Practice/Employer Name		Start Date/End Date (Month/Year)	
Address	City	State	Zip Code
Practice/Employer Name		Start Date/End Date (Month/Year)	
Address	City	State	Zip Code
Practice/Employer Name		Start Date/End Date (Month/Year)	
Address	City	State	Zip Code
Practice/Employer Name		Start Date/End Date (Month/Year)	
Address	City	State	Zip Code
Practice/Employer Name		Start Date/End Date (Month/Year)	
Address	City	State	Zip Code
Practice/Employer Name		Start Date/End Date (Month/Year)	
Address	City	State	Zip Code
Practice/Employer Name		Start Date/End Date (Month/Year)	
Address	City	State	Zip Code

**For additional work history, please submit an attachment containing the above information and check this box:**

**Please provide an explanation of any gaps greater than six months in each work history.**

Start Date/End Date (Month/Year)	Explanation
Start Date/End Date (Month/Year)	Explanation
Start Date/End Date (Month/Year)	Explanation
Are you currently on active military duty or on military reserve? <input type="checkbox"/> Yes <input type="checkbox"/> No	

**Professional Liability Insurance Coverage (10-year History)**

Name of Previous Malpractice Insurance Carrier or Self-Insured Entity		Telephone Number	Effective Date	Expiration Date
Address		City	State	Zip Code
Policy Number	Amount of Coverage Per Occurrence	Amount of Coverage Aggregate	Type of Coverage <input type="checkbox"/> Individual <input type="checkbox"/> Shared	Length of time with carrier
Name of Previous Malpractice Insurance Carrier or Self-Insured Entity		Telephone Number	Effective Date	Expiration Date
Address		City	State	Zip Code
Policy Number	Amount of Coverage Per Occurrence	Amount of Coverage Aggregate	Type of Coverage <input type="checkbox"/> Individual <input type="checkbox"/> Shared	Length of time with carrier
Name of Previous Malpractice Insurance Carrier or Self-Insured Entity		Telephone Number	Effective Date	Expiration Date
Address		City	State	Zip Code
Policy Number	Amount of Coverage Per Occurrence	Amount of Coverage Aggregate	Type of Coverage <input type="checkbox"/> Individual <input type="checkbox"/> Shared	Length of time with carrier
Name of Previous Malpractice Insurance Carrier or Self-Insured Entity		Telephone Number	Effective Date	Expiration Date
Address		City	State	Zip Code
Policy Number	Amount of Coverage Per Occurrence	Amount of Coverage Aggregate	Type of Coverage <input type="checkbox"/> Individual <input type="checkbox"/> Shared	Length of time with carrier
Name of Previous Malpractice Insurance Carrier or Self-Insured Entity		Telephone Number	Effective Date	Expiration Date
Address		City	State	Zip Code
Policy Number	Amount of Coverage Per Occurrence	Amount of Coverage Aggregate	Type of Coverage <input type="checkbox"/> Individual <input type="checkbox"/> Shared	Length of time with carrier
Name of Previous Malpractice Insurance Carrier or Self-Insured Entity		Telephone Number	Effective Date	Expiration Date
Address		City	State	Zip Code
Policy Number	Amount of Coverage Per Occurrence	Amount of Coverage Aggregate	Type of Coverage <input type="checkbox"/> Individual <input type="checkbox"/> Shared	Length of time with carrier

**MANAGED CARE ENROLLMENT  
CHECKLIST**

**THE FOLLOWING ITEMS *MUST* BE INCLUDED WITH ENROLLMENT PACKET:**

- NJ Medical or Counseling LICENSE (IF APPLICABLE, PA LICENSE)
- DEA LICENSE (MUST HAVE NJ ADDRESS DISPLAYED ON LICENSE)
- CDS LICENSE
- MEDICAL/GRADUTE SCHOOL DIPLOMA
- INTERNSHIP CERTIFICATE
- RESIDENCY CERTIFICATE
- FELLOWSHIP CERTIFICATE (IF APPLICABLE)
- ECFMG CERTIFICATE (IF APPLICABLE)
- BOARD CERTIFICATE (IF NOT BOARD CERTIFIED SEND BOARD ELIGIBILITY LETTER)
- RowanSOM MALPRACTICE COVERAGE LETTER (EFFECTIVE DATE SHOULD BE THE DATE OF HIRE)
- MALPRACTICE CLAIMS HISTORY REPORT FOR THE PAST 10 YEARS FOR SETTLED OR PENDING CLAIMS
- HOSPITAL PRIVILEGES LETTER(S)
  - If physician has applied for privileges, indicate hospital name:  
\_\_\_\_\_
  - If provider will not acquire hospital privileges, indicate name of covering physician:  
\_\_\_\_\_
- CURRENT CV– UNIVERSITY FORMAT
- NPI ID#, NPI USER NAME AND PASSWORD TO UPDATE SYSTEM WITH ROWANSOM’S INFORMATION – IF UNKNOWN MUST CALL NPPES CUSTOMER SERVICE DEPT AT 1-800-465-3203 TO RETRIEVE THIS INFORMATION
- CAQH ID#, CAQH USER NAME AND PASSWORD – IF UNKNOWN CONTACT CAQH PROVIDER HELP DESK AT 1-888-599-1771 OR EMAIL AT [providerhelp@proview.caqh.org](mailto:providerhelp@proview.caqh.org)
- SOCIAL SECURITY CARD
- DRIVER’S LICENSE
- PROVIDER NOTIFICATION FORM SIGNED BY THE DEPT’S BUSINESS ADMINISTRATOR

## SECTION 2 - DISCLOSURE QUESTIONS

### Licensure

1. Has your license, registration or certification to practice in your profession ever been voluntarily relinquished, denied, suspended, revoked, restricted, or have you ever been subject to a fine, reprimand, consent order, probation or any conditions or limitations by any state or professional licensing, registration or certification board? .....  Yes  No
2. Has there been a challenge to your licensure, registration or certification? .....  Yes  No

### Hospital Privileges and Other Affiliations

3. Have your clinical privileges or medical staff membership at any hospital or healthcare institution, voluntarily or involuntarily, ever been denied, suspended, revoked, restricted, denied renewal or subject to probationary or to other disciplinary conditions (for reasons other than non-completion of medical record when quality of care was not adversely affected) or have proceedings toward any of those ends been instituted or recommended by any hospital or healthcare institution, medical staff or committee, or governing board? .....  Yes  No
4. Have you voluntarily or involuntarily surrendered, limited your privileges or not reapplied for privileges while under investigation? .....  Yes  No
5. Have you ever been terminated for cause or not renewed for cause from participation, or been subject to any disciplinary action, by any managed care organizations (including HMOs, PPOs, or provider organizations such as IPAs, PHOs)? .....  Yes  No

### Education, Training and Board Certification

6. Were you ever placed on probation, disciplined, formally reprimanded, suspended or asked to resign during an internship, residency, fellowship, preceptorship or other clinical education program? If you are currently in a training program, have you been placed on probation, disciplined, formally reprimanded, suspended or asked to resign? .....  Yes  No
7. Have you ever, while under investigation, voluntarily withdrawn or prematurely terminated your status as a student or employee in any internship, residency, fellowship, preceptorship, or other clinical education program? .....  Yes  No
8. Have any of your board certifications or eligibility ever been revoked? .....  Yes  No
9. Have you ever chosen not to re-certify or voluntarily surrendered your board certification(s) while under investigation? .....  Yes  No

### DEA or CDS Certification/Authorization

10. Have your Federal DEA and/or State Controlled Dangerous Substances (CDS) certificate(s) or authorization(s) ever been challenged, denied, suspended, revoked, restricted, denied renewal, or voluntarily or involuntarily relinquished? .....  Yes  No

### Medicare, Medicaid or Other Governmental Program Participation

11. Have you ever been disciplined, excluded from, debarred, suspended, reprimanded, sanctioned, censured, disqualified, or otherwise restricted in regard to participation in the Medicare or Medicaid program, or in regard to other federal or state governmental health care plans or programs? .....  Yes  No

### Other Sanctions or Investigations

12. Are you currently or have you ever been the subject of an investigation by any hospital, licensing authority, DEA or CDS authorizing entities, education or training program, Medicare or Medicaid program, or any other private, federal or state health program or a defendant in any civil action that is reasonably related to your qualifications, competence, functions, or duties as a medical professional for alleged fraud, an act of violence, child abuse or a sexual offense or sexual misconduct? .....  Yes  No
13. To your knowledge, has information pertaining to you ever been reported to the National Practitioner Data Bank or Healthcare Integrity and Protection Data Bank? .....  Yes  No



14.	Have you ever received sanctions from or are you currently the subject of investigation by any regulatory agencies (e.g., CLIA, OSHA, etc.)?.....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
15.	Have you ever been convicted of, pled guilty to, pled nolo contendere to, sanctioned, reprimanded, restricted, disciplined or resigned in exchange for no investigation or adverse action within the last ten years for sexual harassment or other illegal misconduct? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
16.	Are you currently being investigated or have you ever been sanctioned, reprimanded, or cautioned by a military hospital, facility, or agency, or voluntarily terminated or resigned while under investigation or in exchange for no investigation by a hospital or healthcare facility of any military agency?.....	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**Professional Liability Insurance Information and Claims History**

17.	Has your professional liability coverage ever been cancelled, restricted, declined or not renewed by the carrier based on your individual liability history? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
18.	Have you ever been assessed a surcharge, or rated in a high-risk class for your specialty, by your professional liability insurance carrier, based on your individual liability history?.....	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**Malpractice Claims History**

19.	Have you ever had any professional liability actions (pending, settled, arbitrated, mediated or litigated) within the past 10 years? If yes, provide information for each case on the attached form located at the end of the Disclosure questions (list all separately).....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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**For any malpractice actions, please complete addendum and check this box:**

**Criminal/Civil History**  
 (Note: A criminal record will not necessarily be a bar to acceptance. Decisions will be made by each health plan or credentialing organization based upon all relevant circumstances, including the nature of the crime.)

20.	Have you ever been convicted of, pled guilty to, or pled nolo contendere to any felony? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
21.	In the past ten years have you been convicted of, pled guilty to, or pled nolo contendere to any misdemeanor (excluding minor traffic violations) or been found liable or responsible for any civil offense that is reasonably related to your qualifications, competence, functions, or duties as a medical professional, or for fraud, an act of violence, child abuse or a sexual offense or sexual misconduct? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
22.	Have you ever been court-martialed for actions related to your duties as a medical professional?.....	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**Ability to Perform Job**

23.	Are you currently engaged in the illegal use of drugs? ("Currently" means sufficiently recent to justify a reasonable belief that the use of drugs may have an ongoing impact on one's ability to practice medicine. It is not limited to the day of, or within a matter of days or weeks before the date of application, rather that it has occurred recently enough to indicate the individual is actively engaged in such conduct. "Illegal use of drugs" refers to drugs whose possession or distribution is unlawful under the Controlled Substances Act, 21 U.S.C. § 812.22. It "does not include the use of a drug taken under supervision by a licensed health care professional, or other uses authorized by the Controlled Substances Act or other provision of Federal law." The term does include, however, the unlawful use of prescription controlled substances.).....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
24.	Do you use any chemical substances that would in any way impair or limit your ability to practice medicine and perform the functions of your job with reasonable skill and safety? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
25.	Do you have any reason to believe that you would pose a risk to the safety or well being of your patients? .....	<input type="checkbox"/> Yes	<input type="checkbox"/> No
26.	Are you unable to perform the essential functions of a practitioner in your area of practice even with reasonable accommodation?.....	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**Adverse Legal Actions/Convictions**

1. Have you, under any current or former name or business identity, ever had an adverse legal action listed on this application imposed against you? .....  Yes  No
2. If yes, report each adverse legal action, when it occurred, the Federal or State agency or the court/administrative body that imposed the action, and the resolution, if any.

Attach a copy of the adverse legal action documentation and resolution.

Adverse Legal Action	Date	Taken By	Resolution
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

PROVIDER'S INITIALS \_\_\_\_\_

**Malpractice Actions Addendum** (make necessary copies for each case).  
Please provide an explanation for every case in the past 10 years.

Date of Occurrence:			
Date Claim Filed:			
Claim Settlement Date, if applicable:			
Claim Status: If case is pending, select	Open <input type="checkbox"/>	Closed <input type="checkbox"/>	
Insurance Carrier involved:			
Address (city and state):			
Telephone Number:			
Policy Number:			
Settlement Amount:			
Resolution Method:	Arbitration <input type="checkbox"/>	Dismissal <input type="checkbox"/>	Judgment for Defendant <input type="checkbox"/>
	Judgment for Plaintiff <input type="checkbox"/>	Mediation <input type="checkbox"/>	Settled <input type="checkbox"/>
Description of allegations:			
Were you the primary defendant?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Number of other co-defendants:			
Your involvement in the case:			
Description of alleged injury to patient:			
Did the alleged injury result in death?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
To the best of your knowledge, is this case included in the National Practitioner Data Bank (NPDB)?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>PROVIDER'S INITIALS</b>	<b>DATE</b>		

**Malpractice Actions Addendum** (make necessary copies for each case).  
Please provide an explanation for every case in the past 10 years.

Date of Occurrence:	
Date Claim Filed:	
Claim Settlement Date, if applicable:	
Claim Status: If case is pending, select Open	Open <input type="checkbox"/> Closed <input type="checkbox"/>
Insurance Carrier involved:	
Address (city and state):	
Telephone Number:	
Policy Number:	
Settlement Amount:	
Resolution Method:	Arbitration <input type="checkbox"/> Dismissal <input type="checkbox"/> Judgment for Defendant <input type="checkbox"/> Judgment for Plaintiff <input type="checkbox"/> Mediation <input type="checkbox"/> Settled <input type="checkbox"/>
Description of allegations:	
Were you the primary defendant?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Number of other co-defendants:	
Your involvement in the case:	
Description of alleged injury to patient:	
Did the alleged injury result in death?	<input type="checkbox"/> Yes <input type="checkbox"/> No
To the best of your knowledge, is this case included in the National Practitioner Data Bank (NPDB)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>PROVIDER'S INITIALS</b>	<b>DATE</b>



# Standard Authorization, Attestation and Release

(Not for Use for Employment Purposes)

I understand and agree that, as part of the credentialing application process for participation, membership and/or clinical privileges (hereinafter, referred to as "Participation") at or with each healthcare organization indicated on the "List of Authorized Organizations" that accompanies this Provider Application (hereinafter, each healthcare organization on the "List of Authorized Organizations" is individually referred to as the "Entity"), and any of the Entity's affiliated entities, I am required to provide sufficient and accurate information for a proper evaluation of my current licensure, relevant training and/or experience, clinical competence, health status, character, ethics, and any other criteria used by the Entity for determining initial and ongoing eligibility for Participation. Each Entity and its representatives, employees, and agent(s) acknowledge that the information obtained relating to the application process will be held confidential to the extent permitted by law.

I acknowledge that each Entity has its own criteria for acceptance, and I may be accepted or rejected by each independently. I further acknowledge and understand that my cooperation in obtaining information and my consent to the release of information do not guarantee that any Entity will grant me clinical privileges or contract with me as a provider of services. I understand that my application for Participation with the Entity is not an application for employment with the Entity and that acceptance of my application by the Entity will not result in my employment by the Entity.

**Authorization of Investigation Concerning Application for Participation.** I authorize the following individuals including, without limitation, the Entity, its representatives, employees, and/or designated agent(s); the Entity's affiliated entities and their representatives, employees, and/or designated agents; and the Entity's designated professional credentials verification organization (collectively referred to as "Agents"), to investigate information, which includes both oral and written statements, records, and documents, concerning my application for Participation. I agree to allow the Entity and/or its Agent(s) to inspect and copy all records and documents relating to such an investigation.

**Authorization of Third-Party Sources to Release Information Concerning Application for Participation.** I authorize any third party, including, but not limited to, individuals, agencies, medical groups responsible for credentials verification, corporations, companies, employers, former employers, hospitals, health plans, health maintenance organizations, managed care organizations, law enforcement or licensing agencies, insurance companies, educational and other institutions, military services, medical credentialing and accreditation agencies, professional medical societies, the Federation of State Medical Boards, the National Practitioner Data Bank, and the Health Care Integrity and Protection Data Bank, to release to the Entity and/or its Agent(s), information, including otherwise privileged or confidential information, concerning my professional qualifications, credentials, clinical competence, quality assurance and utilization data, character, mental condition, physical condition, alcohol or chemical dependency diagnosis and treatment, ethics, behavior, or any other matter reasonably having a bearing on my qualifications for Participation in, or with, the Entity. I authorize my current and past professional liability carrier(s) to release my history of claims that have been made and/or are currently pending against me. I specifically waive written notice from any entities and individuals who provide information based upon this Authorization, Attestation and Release.

**Authorization of Release and Exchange of Disciplinary Information.** I hereby further authorize any third party at which I currently have Participation or had Participation and/or each third party's agents to release "Disciplinary Information," as defined below, to the Entity and/or its Agent(s). I hereby further authorize the Agent(s) to release Disciplinary Information about any disciplinary action taken against me to its participating Entities at which I have Participation, and as may be otherwise required by law. As used herein, "Disciplinary Information" means information concerning (i) any action taken by such health care organizations, their administrators, or their medical or other committees to revoke, deny, suspend, restrict, or condition my Participation or impose a corrective action plan; (ii) any other disciplinary action involving me, including, but not limited to, discipline in the employment context; or (iii) my resignation prior to the conclusion of any disciplinary proceedings or prior to the commencement of formal charges, but after I have knowledge that such formal charges were being (or are being) contemplated and/or were (or are) in preparation.

**Release from Liability.** I release from all liability and hold harmless any Entity, its Agent(s), and any other third party for their acts performed in good faith and without malice unless such acts are due to the gross negligence or willful misconduct of the Entity, its Agent(s), or other third party in connection with the gathering, release and exchange of, and reliance upon, information used in accordance with this Authorization, Attestation and Release. I further agree not to sue any Entity, any Agent(s), or any other third party for their acts, defamation or any other claims based on statements made in good faith and without malice or misconduct of such Entity, Agent(s) or third party in connection with the credentialing process. This release shall be in addition to, and in no way shall limit, any other applicable immunities provided by law for peer review and credentialing activities. In this Authorization, Attestation and Release, all references to the Entity, its Agent(s), and/or other third party include their respective employees, directors, officers, advisors, counsel, and agents. The Entity or any of its affiliates or agents retains the right to allow access to the application information for purposes of a credentialing audit to customers and/or their auditors to the extent required in connection with an audit of the credentialing processes and provided that the customer and/or their auditor executes an appropriate confidentiality agreement. I understand and agree that this Authorization, Attestation and Release is irrevocable for any period during which I am an applicant for Participation at an Entity, a member of an Entity's medical or health care staff, or a participating provider of an Entity. I agree to execute another form of consent if law or regulation of this irrevocable authorization. I understand that my failure to promptly provide another consent may be grounds for termination or discipline by the Entity in accordance with the applicable bylaws, rules, and regulations, and requirements of the Entity, or grounds for my termination of Participation at or with the Entity. I agree that information obtained in accordance with the provisions of this Authorization, Attestation and Release is not and will not be a violation of my privacy.

I certify that all information provided by me in my application is current, true, correct, accurate and complete to the best of my knowledge and belief, and is furnished in good faith. I will notify the Entity and/or its Agent(s) within 10 days of any material changes to the information (including any changes/challenges to licenses, DEA, insurance, malpractice claims, NPDB/HIPDB reports, discipline, criminal convictions, etc.) I have provided in my application or authorized to be released pursuant to the credentialing process. I understand that corrections to the application are permitted at any time prior to a determination of Participation by the Entity, and must be submitted online or in writing, and must be dated and signed by me (may be a written or an electronic signature). I acknowledge that the Entity will not process an application until they deem it to be a complete application and that I am responsible to provide a complete application and to produce adequate and timely information for resolving questions that arise in the application process.

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revocation of Participation, and/or immediate suspension or termination of Participation. This action may be disclosed to the Entity and/or its Agent(s). I further acknowledge that I have read and understand the foregoing Authorization, Attestation and Release and that I have access to the bylaws of applicable medical staff organizations and agree to abide by these bylaws, rules and regulations. I understand and agree that a facsimile or photocopy of this Authorization, Attestation and Release shall be as effective as the original.

Signature\*

Name (print)\*

MMDDYYYY

DATE SIGNED\*

## SECTION 3 - AUTHORIZATION, ATTESTATION AND RELEASE

I understand and agree that, as part of the credentialing application process for participation and/or clinical privileges (hereinafter, referred to as "Participation") at UMDNJ-SOM FPP University Doctors to which you are applying (hereinafter, individually referred to as the "Entity"), and any of the Entity's affiliated entities, I am required to provide sufficient and accurate information for a proper evaluation of my current licensure, relevant training and/or experience, clinical competence, health status, character, ethics, and any other criteria used by the Entity for determining initial and ongoing eligibility for Participation. Each Entity and its representatives, employees, and agent(s) acknowledge that the information obtained relating to the application process will be held confidential to the extent permitted by law.

I acknowledge that each Entity has its own criteria for acceptance, and I may be accepted or rejected by each independently. I further acknowledge and understand that my cooperation in obtaining information and my consent to the release of information do not guarantee that any Entity will grant me clinical privileges or contract with me as a provider of services. I understand that my application for Participation with the Entity is not an application for employment with the Entity and that acceptance of my application by the Entity will not result in my employment by the Entity.

### Authorizations

**Investigation Concerning Application for Participation:** I hereby authorize the following individuals including, without limitation, the Entity, its representatives, employees, and/or designated agent(s); the Entity's affiliated entities and their representatives, employees, and/or designated agents; and the Entity's designated professional credentials verification organization (collectively referred to as "Agents"), to investigate information, which includes both oral and written statements, records, and documents, concerning my application for Participation. I agree to allow the Entity and/or its Agent(s) to inspect all records and documents relating to such an investigation.

**Third-Party Sources to Release Information Concerning Application for Participation:** I authorize any third party, including, but not limited to, individuals, agencies, medical groups responsible for credentials verification, corporations, companies, employers, former employers, hospitals, health plans, health maintenance organizations, managed care organizations, law enforcement or licensing agencies, insurance companies, educational and other institutions, military services, medical credentialing and accreditation agencies, professional medical societies, the Federation of State Medical Boards, the National Practitioner Data Bank, and the Health Care Integrity and Protection Data Bank, to release to the Entity and/or its Agent(s), information, including otherwise privileged or confidential information, concerning my professional qualifications, credentials, clinical competence, quality assurance and utilization data, character, mental condition, physical condition, alcohol or chemical dependency diagnosis and treatment, ethics, behavior, or any other matter reasonably having a bearing on my qualifications for Participation in, or with, the Entity. I authorize my current and past professional liability carrier(s) to release my history of claims that have been made and/or are currently pending against me. I specifically waive written notice from any entities and individuals who provide information based upon this Authorization, Attestation and Release.

**Release and Exchange of Disciplinary Information:** I hereby further authorize any third party at which I currently have Participation or had Participation and/or each third party's agents to release "Disciplinary Information," as defined below, to the Entity and/or its Agent(s). I hereby further authorize the Agent(s) to release Disciplinary Information about any disciplinary action taken against me to its participating Entities at which I have Participation, and as may be otherwise required by law. As used herein, "Disciplinary Information" means information concerning: (i) any action taken by such health care organizations, their administrators, or their medical or other committees to revoke, deny, suspend, restrict, or condition my Participation or impose a corrective action plan; (ii) any other disciplinary action involving me, including, but not limited to, discipline in the employment context; or (iii) my resignation prior to the conclusion of any disciplinary proceedings or prior to the commencement of formal charges, but after I have knowledge that such formal charges were being (or are being) contemplated and/or were (or are) in preparation.

Provider Initials: \_\_\_\_\_

Date: \_\_\_\_\_

**Releases**

**Release from Liability:** I release from all liability and hold harmless any Entity, its Agent(s), and any other third party for their acts performed in good faith and without malice unless such acts are due to the gross negligence or willful misconduct of the Entity, its Agent(s), or other third party in connection with the gathering, release and exchange of, and reliance upon, information used in accordance with this Authorization, Attestation and Release. I further agree not to sue any Entity, any Agent(s), or any other third party for their acts, defamation or any other claims based on statements made in good faith and without malice or misconduct of such Entity, Agent(s) or third party in connection with the credentialing process. This release shall be in addition to, and in no way shall limit, any other applicable immunities provided by law for peer review and credentialing activities.

Provider Initials: \_\_\_\_\_

Date: \_\_\_\_\_

In this Authorization, Attestation and Release, all references to the Entity, its Agent(s), and/or other third party include their respective employees, directors, officers, advisors, counsel, and agents. The Entity or any of its affiliates or agents retains the right to allow access to the application information for purposes of a credentialing audit to customers and/or their auditors to the extent required in connection with an audit of the credentialing processes and provided that the customer and/or their auditor executes an appropriate confidentiality agreement. I understand and agree that this Authorization, Attestation and Release is irrevocable for any period during which I am an applicant for Participation at an Entity, a member of an Entity's medical or health care staff, or a participating provider of an Entity. I agree to execute another form of consent if law or regulation limits the application of this irrevocable authorization. I understand that my failure to promptly provide another consent may be grounds for termination or discipline by the Entity in accordance with the applicable bylaws, rules, and regulations, and requirements of the Entity, or grounds for my termination of Participation at or with the Entity. I agree that information obtained in accordance with the provisions of this Authorization, Attestation and Release is not and will not be a violation of my privacy.

**Attestation**

I certify that all information provided by me in my application is true, correct, and complete to the best of my knowledge and belief, and that I will notify the Entity and/or its Agent(s) within 10 days of any material changes to the information I have provided in my application or authorized to be released pursuant to the credentialing process. I understand that corrections to the application are permitted at any time prior to a determination of Participation by the Entity, and must be submitted on-line or in writing, and must be dated and signed by me (may be a written or an electronic signature). I understand and agree that the information provided on this application may be shared with appropriate State and federal agencies.

I understand and agree that any material misstatement or omission in the application may constitute grounds for withdrawal of the application from consideration; denial or revocation of Participation; and/or immediate suspension or termination of Participation. This action may be disclosed to the Entity and/or its Agent(s). I further understand and agree that submitting false, misleading or incomplete information may result in the imposition of administrative, civil and/or criminal sanctions, in accordance with State and federal law.

I further acknowledge that I have read and understand the foregoing Authorization, Attestation and Release. I understand and agree that a facsimile or photocopy of this Authorization, Attestation and Release shall be as effective as the original.

Name (Print or Type)	Social Security Number
Signature	Date